

Technical Requirements for Formatting Reports Accepted After Positive Review for Publication in "Yearbook of TU - Sofia":

1. The size of each article (including the abstract and figures) is an even number of pages. The maximum is 10 pages.
2. Full-length scientific papers are published on the TU-Sofia website in protected Adobe Acrobat format (.pdf).
3. Articles are submitted in both electronic and printed form on paper (white A4 paper, unnumbered pages) from a laser printer. The electronic version is in MS Word 97-2003 (.doc) single-column text layout, formulas, figures, without page numbering and without text in the "Header/Footer" fields with the following formatting settings:
 - Page Setup: Margins Top: 0.79" (2.01 cm); Bottom: 0.79" (2.01 cm); Left: 1.00" (2.54 cm); Right: 0.54" (1.37 cm); Gutter: 0" (0 cm); Gutter position: Left; Orientation: Portrait; Multiple Pages: Mirror Margins; Paper size: A4; Width: 8.27" (21 cm); Height: 11.69" (29.7 cm);
 - Layout From Edge: Header: 0.4" (0.51 cm); Footer: 0.4" (0.51 cm);
 - Page Layout: Page Layout One Column; Font Times New Roman 14 pt;
 - Paragraph: Line Spacing Single Space.
4. Submission of materials prepared in LaTeX (.pdf; .pcs) is allowed, but strictly adhering to the above formatting requirements.
5. Figures are created (drawn) in the corresponding computer graphic format and are placed in or after the text. Formulas are written using a formula editor with right numbering.
6. Each article is formatted as follows:
 - Four blank lines (Centered; 14 pt; Bold);
 - Title in Bulgarian with capital letters (Centered; 14 pt; Bold);
 - Empty line;
 - Author(s) name(s) with both complete Bulgarian names - first and last names in lowercase without scientific titles and degrees (Centered; 14 pt; Bold);
 - Bulgarian abstract - up to 10 lines (Justified; 14 pt; Italic);
 - Bulgarian keywords - up to 2 lines (Italic; 14 pt; Justified);
 - Empty line;
 - Title in English with capital letters (Centered; 14 pt; Bold);
 - Author(s) name(s) with both complete English names - first and last names in lowercase without scientific titles and degrees (Centered; 14 pt; Bold);
 - English abstract - up to 10 lines (Italic; 14 pt; Justified);
 - English keywords - up to 2 lines (Italic; 14 pt; Justified);

- Empty line;
 - Text of the article in Bulgarian or English (Justified; 14 pt; Regular) with an indent of 0.5" (1.27 cm) for new lines;
 - References (Justified; 14 pt; Regular);
 - Author(s) information - full names, scientific degree and title, department, laboratory, email address, etc. in Bulgarian or English.
7. The article should contain clearly separated (with subtitles) introductory, main part with used methods, possibly an experiment or numerical example, and concluding part with description of claims for scientific contributions, novelty, and originality.
 8. The bibliography should be written in Latin script. If there are sources in Cyrillic, they should be presented in Latin script using English translation or transliteration.
 9. The bibliography should be numbered and arranged alphabetically by the authors. Specific formats are as follows:
 - For journal articles: [1] Siao S., Lin L., Chen W., Huang M., Chong P., (2009), Characterization and emulsifying properties of block copolymers prepared from lactic acid and polyethylene glycol, *Journal of Applied Polymer Science*, 11 (4), 509–516.
 - For books or monographs: [2] Erbe L., Kong Q., Zhang B.G., (1995), *Oscillation Theory for Functional Differential Equations*, New York: Marcel Decker Inc.
 - For chapters in books or monographs: [3] Erbe L. (1995), "Exponential stability" in: *Oscillation Theory for Functional Differential Equations*, New York: Marcel Decker Inc., 213-224.
 - For internet sources: [4] FlowJEM <http://www.flowjem.com>, 2014 (accessed 28.04.14).